

## Guidelines for elaborating the essay for state doctoral exam – proposition to state doctoral exam

**Essay for state doctoral exam (hereafter referred to as proposal to SDE)** is an internal material used by the PhD student to present the level of completion of the thesis in front of the committee. His/her purpose is to inform the committee members about the theoretical background of the topic, to outline briefly the methodology used in the thesis and to describe the methods applied to achieve the objectives of the thesis.

### **Proposition to the SDE contains the following:**

- introduction;
- text;
- attachments;
- bibliography.

### **Introduction includes:**

- cover

containing:

a) author's full name, title of the thesis (possibly a subtitle) in Czech and English language, name of study programme and field of study, text: *Essay to state doctoral exam (Proposition to SDE)*“, place and year of submission, name of department, name of supervisor;

b) date and author's signature.

### **Text:**

- introduction;
- objectives, hypotheses and preliminary structure of the doctoral thesis;
- theoretical framework of the thesis and other research activities;
- methodology used in the doctoral thesis;
- plan of scientific research methods;
- expected steps leading to achieve objectives of the doctoral thesis.

### **Attachments:**

- Ph.D. student's own scientific research related to the thesis topic;
- additional data and information in the context of the doctoral thesis obtained by research and other source studies.

### **Bibliography:**

is elaborated according to ČSN ISO 690. In proposition to SDE, it is divided into:

- *List of literature used in the doctoral thesis.*
- *List of publications published by the author of the thesis.*

Recommended length of the propositions is 50 pages including attachments.

Recommended format of the propositions to SDE is A4, graphic layout corresponds to the style of other documents at the Faculty of Economics, paperback.

In Pilsen 10<sup>th</sup> November 2010

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